



**McMaster Humanities Society**  
Meeting # 5: **September 22nd @ 1:30 PM**  
**MUSC 220** ([Zoom Link](#) available)

**Attendance**

- |            |            |
|------------|------------|
| - Madeline | - Sofia    |
| - Zaina    | - Khadijah |
| - Lillian  | - Michelle |
| - Aislinn  | - Caitlyn  |

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**Minutes**

Michelle (President):

***Icebreaker***

***President's Council***

- Meeting next Wednesday - any updates I should bring, questions I should ask?
  - MHS Event collabs with other faculties?

Lillian (VP Admin):

***Lunch with the Deans Invite: Thursday October 6th @ 12 pm (The Phoenix)***

- Response due tomorrow :)

***Keep using the MHS 2022-2023 CALENDAR***

***Fall Scheduling*** (see [FALL 2022 - MHS SCHEDULING](#))

- For the next 3 weeks (until October 6th), Thursdays @ 1:30 pm will be our weekly meeting time (*may* change once the FYR elections are done)
- Pairs to start, Lillian to create Office Hours graphic... to start as early as next week...

***EOHSS / Event Booking***

- If you're hosting an event, please let me know ASAP so that I can fill out the relevant forms (i.e EOHSS, room booking)
  - for all events, general information I need are:
    - date, start time / end time
    - expected participant #s
    - brief description of the event (1-2 sentences)
    - whether food will be served
  - if you have a location in mind, the sooner you connect with me the better because we've been running into a lot of issues booking spaces!

Sofia (VP External):

***Wellness Event (Fall Semester)***

- Therapy Dogs
- Early-to-mid November = nice destress event after midterms

- Waiting to find out specific dates that the organization (Therapeutic Paws of Canada) would be available for.

***EDI Event (Fall Semester)***

- Indigenous Culture Night
  - Potential collaboration with the Indigenous Student Services

***Arts Matters Week***

- Official dates?
  - Second week of March

Madeline (VP Academic):

***Mentorship Event: Paint Night***

- Thurs. Sept. 29 from 4-6pm on ~~BSB field~~
  - Lillian confirmed that we did not get permission to use BSB field...
    - Suggestion for outdoor venue: Rock Circle, Edwards Hollow behind University Hall, Arts Quad (benches & picnic tables)
    - Suggestions for indoor venue: LRW B1008
  - UPDATE: Use of LRW 1003 from 5:30 - 7:00 pm, will shift event to be 90 minutes with 30 minutes for cleanup
- Promo
  - Graphics need to be updated - new date & time
  - \*Exec on board with posting mentorship-related graphics on @machumsociety
    - Post(s) will say open to mentors/mentees only
- Will coordinate with Aislinn about a rep opportunity sign-up sheet once my coordinators have confirmed the roles, they'd like reps to fulfill during the event

***The Office***

- Regarding personal use
  - MHS Execs are free to use the Office, remembering that:
    - it's a shared space
    - there is some confidential information
    - Office will be in use moving forward during designated office hours
- Re: issue of no power in the office
  - Contacted Antoinette

Zaina (VP Operations):

***Bonfire***

- 69 sign ups at present
  - Secured the snacks
- Confirmed with Altitude
- Post is up
- Still need reps to sign-up specifically for walking shift(s)

Caitlyn (VP Finance):

***FYR election fee has been paid!***

### ***Funding***

- Has everyone looked over their funding budget? there have been no additions except for clubs funding
- Send funding proposals (if needed) by Sunday September 25th

Aislinn (VP Internal): No business

Khadijah (VP Marketing):

### ***Keep using the Social Media Promotions Request Form***

- Graphic designer hiring is wrapping up so the full team is coming soon!

### ***Content Ideas***

- IG takeovers (general exec, day in the life)
- peripheral team introductions (grouped by team)