MHS Minutes, Post Meeting

Thursday, November 8, 2018

17:40 – 18:13

Prepared by Marvick Cheung, VP of Administration

In attendance:

Elaine Nelimarkka, President

Marvick Cheung, VP of Administration

Marissa Palermo, VP Finance

Bianca Lopez, VP Marketing

Katelynn Blowe, VP Academic

Carolina Gumapac, VP Operations

Alexandra Rodriguez, First Year Representative

Mohammad Arif, First Year Representative

Not in attendance:

Katarina Brkic, VP Internal

Jaspreet Brar, VP External

Elaine Nelimarkka, President

1. Updates on meeting with associate dean and assistant dean of humanities
   1. Student engagement with humanities students is low
   2. They want speak at the general assembly with us
   3. They want to sit in on some of our meetings
      1. In such a case, we will have to change the meeting time to before 17:30 and book a better room
      2. Purpose: they want to meet us and see how we function
   4. They want all of us to meet the dean of humanities
   5. They had a mentorship initiative but that didn’t work out, so we may have to scrap the navy network mentorship initiative
   6. Keys on the way for first year representatives

Marissa Palermo, VP Finance

1. Budget review
   1. President + VP Administration: $1300 for general supplies
   2. VP Operations: $28000
   3. VP Academic: $1000 + $3000 student initiative fund
   4. VP Marketing: $1200
   5. Clubs funding (internal): $3500
   6. VP elections: $500
   7. Presidential election: $500
   8. First Year Representatives: $300
   9. Budget is flexible, can be adjusted, this is just a rough estimate, to be finalized and approved

Bianca Lopez, VP Marketing

1. Executive promotional plan
   1. Starting Monday, pictures of executives will be posted on the MHS Facebook page, two per day
2. Student ran events
   1. Social science went to a humanities student to run their event
   2. Potential solution: have executives post on fb to have hum students contact them to run events
3. Office hour posters
   1. Office hours poster will be posted on front door + other locations
   2. Approximately $11 for 25 posters
4. LinkedIn photos
   1. Wednesday, January 16, 2018
5. Town hall meeting rescheduled to sometime in January
6. Movie night and stress buster @Carolina and Katelynn, promotional plans?
   1. Carolina will send promo plan for movie night ASAP
      1. Movie night relocated to MDCL 1309
   2. Stress buster will not be happening
7. Ask Jaspreet a question
   1. See if she can get a sponsorship with donut monster for movie night event

Katelynn Blowe, VP Academic

1. Macademics pamphlet
   1. Current issue: lots of missing information and incorrect links
      1. Everyone gets a page, we have only 4 things on it but links don’t work
      2. They are remaking it this year and want us to step it up
      3. Not updated every year, so we need to make the next one relevant for multiple years
   2. We need links to be included!
      1. Do we have a website?
         1. Soon time, no deadline for the pamphlet so far, but does not seem rushed
      2. If not, how can we alleviate this missing component? Including a lot more detail in the pamphlet itself?
   3. What do you guys think we should include in our section?
      1. My thoughts: office hours, mentorship initiative, link to the events calendar (if this is still being thought about?), academic advising information, link to the website where syllabuses are posted in advance
         1. Marissa: advertise office hours, promote student initiative fund
         2. Elaine: Promote MHS clubs

Alexandra Rodriguez, First Year Representative

Mohammad Arif, First Year Representative

1. New event idea
   1. Comfy/pajama Christmas movie night with hot chocolate and gingerbread house making
      1. Make it a gingerbread house competition
      2. Sponsorship from starbucks: gift basket
      3. Sometime during the week of November 26-30, ideally Thursday, November 29, 2018