



**McMaster Humanities Society**  
**Meeting #10: November 3rd @ 1:30 PM**  
**MUSC 203 ([Zoom Link](#) available)**

**Attendance**

- Madeline
- Zaina
- Lillian
- Caitlyn
- Nadija
- Chloe
- Aislinn
- Sofia
- Michelle

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**Minutes**

Michelle (President):

***Office Hours***

- Considerations re:
  - Keeping them as is (1 hr / day / 2 execs) or creating an appointment booking system
  - Privacy concerns...

***Merch***

- Looking into hiring a merch coordinator...

***Bylaws***

- Looking to update to reflect current operations
  - Minimal changes were made during COVID

***1-on-1s***

- Will be checking in with each Exec to see how things are going :)
  - Ideally will be completed by the end of the month
  - Can be done on zoom, in the office, wherever!

Lillian (VP Admin):

***Sara Laux introduction***

***Events from now through end of term***

- Please get me details ASAP for EOHSS / room booking
  - Event name, description
  - Date, start/end time
  - Expected participant #s
  - Location/room preference

Zaina (VP Operations):

***Tote Bag workshop***

- Ordering totes today!

### ***Ice Skating Event***

- Concerned about transportation
- Calling places like pier 8 etc.

### ***Sponsorships***

- Talked to Sofia about them

### ***Formal Planning***

- In talks with Carmen's...
- Same concern re: transportation

### ***Bonfire Receipt:***

- Received invoice from Altitude

### ***Gingerbread Making Workshop:***

- Need to book room for Dec 1
- Invite participants to bring items for community fridge

Aislinn (VP Internal):

### ***Hum Fair Possible Follow-up***

- Hum Fair went really well and we cleared out lots of merch!
- SEO put forth the question of having a follow-up debrief meeting before the end of the semester but said we could also communicate through email
  - Looking to arrange meeting with them
- Ideas for using WW22 leftover shirts
  - making bracelets, **pillow cases**, scrunchies
    - mix pillowcases with pillow case material

### ***MLS Merch Issue***

- Missing two hoodies from their merch order but T-shirt Elephant has history of lack of accountability ; Pres is having issues finding even a custom-made one that isn't bulk
- Suggested action (other than requesting full refund)
  - DCS has embroidery machine that could potentially be used
  - we can only threaten legal action, send them a letter backed by MHS that they need to fulfill their end of the bargain - it would be on them to take them to court
  - could also threaten to blacklist them

### ***Lanyards for Reps and MHS***

- Navy Nation Planner wants to design and order a lanyard for Navy Nation Reps, only, since they didn't get anything
- can this still come out of the WW budget? If not, I'm wondering if we can order it with a bunch of MHS lanyards and have it come out of our merch budget
  - Aislinn to ask planner how much they cost and Caitlyn will get back by next week

Sofia (VP External):

***Art Contest Idea***

- I know we're still cleaning out the office, but...
- The office has a lot of art in it that looks like it's from students/exec members who have graduated, so why don't we have some \*artsy\* students create new art?
  - Can be physical or digital art (we can print digital art out and put it on the wall).
    - If physical, we can give dimensions depending on where we would like to hang the art piece.
  - Prize: a gift card! E.g., to Starbucks or the Campus Store (very popular)!

***Exam Care Packages!!***

- Finalizing a list of materials with the Wellness Coordinator.
- Aiming to have them ready to hand out for the last week of November.
- I will create a Google Form to put on our socials for students to sign up to receive one, as we do want to cap it at a certain amount (right now, we're thinking between 60-70, just based on how many students have been attending our events).
  - Using Welcome Week 2022 tote bags to put the goodies in (if there are enough left!)
  - I loved how the former Wellness Coordinator put handwritten notes into each package, so we're thinking of doing that again. If anyone would like to help write out a few, I would appreciate it!! <3

Caitlyn (VP Finance):

***Reimbursements & Payment Updates***

- WW Merch company received our cheque!
- Reimbursements will go out this weekend
- Remittance fee?

Nadija & Chloe (FYRs):

***Events Ideas***

- FEBRUARY Valentine's Day event: make a valentine, cookie decorating
- MARCH St. Patrick's Day event: mocktails... idk?
- MAY: Tye-die night
- \*Recall Feb – formal season, March – Arts Matters

Madeline (VP Academic): N/A

Khadijah (VP Marketing): ABSENT